

COVID-19: SLG is open for business

Dear Sir or Madam, dear business partners,

Viewing the constantly changing situation in relation to COVID-19, SLG Prüf- und Zertifizierungs GmbH has taken several measures to protect our employees and their families.

Our premises in Hartmannsdorf are open as usual. However, as we observe the <u>current hygiene regulations of Saxony</u> (in German), we would like to ask our business partners to take note of those regulations as well.

Accessibility and delivery or collection of goods

- You can contact our employees in our Hartmannsdorf labs and offices. However, we would still appreciate if
 you would email us as a first point of contact as some of them are currently working from home. In case you
 might not be able to communicate with your preferred contact person, please send an email to
 service@slq.de.com. As usual, we reliably take care of your enquiries.
- The delivery and collection of test samples will take place in front of the buildings until further notice. Please notify your contact person beforehand by phone or email.
- The incoming and outgoing goods are received and dispatched contactless at our central incoming goods point.

Customer visits and on-site appointments

- Customer visits to our premises are possible after prior agreement, in compliance with the applicable regulations and hygiene regulations of the Free State of Saxony. Please note that only customers holding a vaccination certificate, evidence that they have recovered from Covid or have tested negative are entitled to enter our premises. Please have your certificates or negative test results ready for visitor registration. The results of rapid antigen tests must be documented on a daily basis; PCR tests must not be older than 48 hours. A minimum distance of 1.5 meters must be maintained. You also must wear a medical face mask or an FFP2 mask in all buildings on our premises. We keep those ready for our customers. However, we still ask that you prefer to use video or telephone conferences for meetings.
- On-site appointments for customer meetings, tests and measurements can be made by prior arrangement and in compliance with the applicable hygiene regulations of the federal states.

We regularly evaluate these measures and publish corresponding updates accordingly.

We thank you for your support in in these challenging times.

Sincerely yours,

Management and team of SLG Prüf- und Zertifizierungs GmbH